Post Sale Pending Ryder Send House Information Sheet to Seller  Send HOA Documents to Buyer's Agent, if available Inform Buyer's Agent of Closer Send Contract to Title Company Provide Seller Mail-Away Option  Survey & Title Policy to Closing, if applicable Home Inspection/WDO Sign Repair Request Form, provide contact information for contractors and inform seller to use licensed services  Home Warranty, Order and Send to Closer Send Moving Checklist Lender Approval Letter Confirm House Appraised Convert Utilites/Cancel Homeowner's Policy (if CLOSING on RRIDAY, WARN SELLERS CITY AGENCIES ARE CLOSED, EXTEND UNTIL MONDAY) Inform Sellers to Leave Keys, Garage Openers, Mailbox, Codes, etc in Home on Kitchen Counter Confirm Closing Time Inform Seller of Amount to Bring in Cashier's Check if Short Sale Walk-Thru Appt'. & Arrange Key to Closing Lockbox and Sign Pick-up Invoices Not Paid by Seller, Send to Closer, Attach to Contract Comfirm HUD Commission Close in MLS/P'up Commission Check \$295 Transaction Fee added to closing statement Future address of seller Inform agent all sales credit to BP Add sale to Zillow/Truila/Realtor.com	SELLER CONTRACT TO CLOSE	Date/Check	Notes
Send HOAD Documents to Buyer's Agent, if available Inform Buyer's Agent of Closer Send Contract to Title Company Provide Seller Mail-Away Option  Survey & Title Policy to Closing, if applicable Home Inspection/WDO Sign Repair Request Form, provide contact information for contractors and inform seller to use licensed services  Home Warranty, Order and Send to Closer Send Moving Checklist Lender Approval Letter Confirm House Appraised Convert Utilites/Cancel Homeowner's Policy (if CLOSING on FRIDAY, WARN SELLERS CITY AGENCIES ARE CLOSED, EXTEND UNTIL MONDAY) Inform Sellers to Leave Keys, Garage Openers, Mailbox, Codes, etc in Home on Kitchen Counter Confirm Closing Time Inform Seller of Amount to Bring in Cashier's Check if Short Sale Walk-Thru Appt'. & Arrange Key to Closing Lockbox and Sign Pick-up Invoices Not Paid by Seller, Send to Closer, Attach to Contract Comfirm HUD Commission Close in MLS/P'up Commission Check \$295 Transaction Fee added to closing statement Future address of seller Inform agent all sales credit to BP Add sale to Zillow/Truila/Realtor.com	Pend Listing in MLS		
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Inform Buyer's Agent of Closer Send Contract to Title Company Provide Seller Mail-Away Option  Survey & Title Policy to Closing, if applicable Home Inspection/WDO Sign Repair Request Form, provide contact information for contractors and inform seller to use licensed services  Home Warranty, Order and Send to Closer Send Moving Checklist Lender Approval Letter Confirm House Appraised Convert Utilites/Cancel Homeowner's Policy (if CLOSING on FRIDAY, WARN SELLERS CITY AGENCIES ARE CLOSED, EXTEND UNTIL MONDAY) Inform Sellers to Leave Keys, Garage Openers, Mailbox, Codes, etc in Home on Kitchen Counter Confirm Closing Time Inform Seller of Amount to Bring in Cashier's Check if Short Sale Walk-Thru Appt'. & Arrange Key to Closing Lockbox and Sign Pick-up Invoices Not Paid by Seller, Send to Closer, Attach to Contract Comfirm HUD Commission Close in MLS/P'up Commission Check \$295 Transaction Fee added to closing statement Future address of seller Inform agent all sales credit to BP Add sale to Zillow/Truila/Realtor.com	Send House Information Sheet to Seller		
Inform Buyer's Agent of Closer Send Contract to Title Company Provide Seller Mail-Away Option  Survey & Title Policy to Closing, if applicable Home Inspection/WDO Sign Repair Request Form, provide contact information for contractors and inform seller to use licensed services  Home Warranty, Order and Send to Closer Send Moving Checklist Lender Approval Letter Confirm House Appraised Convert Utilites/Cancel Homeowner's Policy (if CLOSING on FRIDAY, WARN SELLERS CITY AGENCIES ARE CLOSED, EXTEND UNTIL MONDAY) Inform Sellers to Leave Keys, Garage Openers, Mailbox, Codes, etc in Home on Kitchen Counter Confirm Closing Time Inform Seller of Amount to Bring in Cashier's Check if Short Sale Walk-Thru Appt'. & Arrange Key to Closing Lockbox and Sign Pick-up Invoices Not Paid by Seller, Send to Closer, Attach to Contract Comfirm HUD Commission Close in MLS/P'up Commission Check \$295 Transaction Fee added to closing statement Future address of seller Inform agent all sales credit to BP Add sale to Zillow/Truila/Realtor.com			
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Provide Seller Mail-Away Option  Survey & Title Policy to Closing, if applicable  Home Inspection/WDO  Sign Repair Request Form, provide contact information for contractors and inform seller to use licensed services  Home Warranty, Order and Send to Closer  Send Moving Checklist  Lender Approval Letter  Confirm House Appraised  Convert Utilites/Cancel Homeowner's Policy (if CLOSING on FRIDAY, WARN SELLERS CITY AGENCIES ARE CLOSED, EXTEND UNTIL MONDAY)  Inform Sellers to Leave Keys, Garage Openers, Mailbox, Codes, etc in Home on Kitchen Counter  Confirm Closing Time  Inform Seller of Amount to Bring in Cashier's Check if Short Sale  Walk-Thru Appt'. & Arrange Key to Closing  Lockbox and Sign Pick-up  Invoices Not Paid by Seller, Send to Closer, Attach to Contract  Comfirm HUD Commission  Close in MLS/P'up Commission Check \$295 Transaction Fee added to closing statement  Future address of seller  Inform agent all sales credit to BP  Add sale to Zillow/Truila/Realtor.com	Inform Buyer's Agent of Closer		
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Thank You Note/ Feedback Survey	Thank You Note/ Feedback Survey		
Zillow Review Request-LJ	Zillow Review Request-LJ		